

Constitution

The purpose of the Clark County Young Professional Democrats is to pursue the ideas of liberty, justice, and freedom for all, regardless of race, religion, sex, or personal lifestyle. We will strive to pursue these ideas through educating young people about the Democratic Party and its ideas, ideals, and candidates. We will serve as a mechanism in Clark County, Nevada for young people to actively participate in their government. With these thoughts we establish this constitution.

Article I Name

Section 1: The name of this organization will be the Clark County Young Professional Democrats. Hereafter, the terms “this organization” and “CCYPD” will refer to the Clark County Young Professional Democrats, unless specifically stated otherwise.

Section 2: CCYPD will be chartered with the Young Democrats of Nevada (YDNV) which is the recognized youth organization of the Nevada State Democratic Party.

1. YDNV must approve the Constitution of this organization
2. YDNV must be notified of any changes to the Constitution of this organization before the changes can go into effect.
3. in accordance with YDNV guidelines, once this organization’s charter is approved by YDNV, it cannot un-charter with YDNV.

Section 3: CCYPD, through YDNV, will be affiliated with either the Young Democrats of America (YDA), the College Democrats of America (CDA), or both.

Section 4: The CCYPD’s assigned Internal Revenue Service (IRS) Tax Identification Number (TIN) is [redacted]. This number is issued by the IRS to Clark County Young Professional Democrats for banking purposes only. Further, it is issued for a non-profit social club. CCYPD will make every effort to comply with the proper uses of this TIN. Should this Constitution ever be made available on the internet, the TIN will be redacted as published in that forum.

Section 5: If CCYPD chooses to use an outside party to complete the organization’s tax returns, the name(s), address(es), and phone number(s) of said party will be disclosed in the Chapter Proclamations.

Article II Membership

Section 1: The CCYPD will consist of the CCYPD Executive Board and the General Body of members. Eligibility requirements for Officers of the Executive Board and the General Body of the CCYPD will be as follows:

1. In accordance with YDNV guidelines, any person under the age of 36, and;
2. A person living in Clark County, Nevada, and;
3. Current on membership dues, as set by the Executive Board, and;
4. Registered to vote as a democrat, so long as the person is eligible to register to vote.

Section 2: Membership to the CCYPD shall not be abridged by race, color, national origin, sex, physical handicap, religion, or personal lifestyle.

Section 3: Honorary Membership may be granted to persons who are approved by the CCYPD Executive Board. Furthermore, any registered Democrat may be granted honorary membership, regardless of age and Clark County, Nevada residency. Honorary Members are not required to pay membership dues. Honorary Members are entitled to participate in all club activities, with the exception of holding office or voting.

Section 4: The membership of any member shall terminate upon resignation of that member, or expulsion or suspension by the approval of the General Body and the Executive Board. If it is so decided that a member should be expelled or suspended, written notice shall be given 14 days before the proposed date on which the suspension or expulsion would take effect, and reasons therefore. The member shall be given the opportunity to be heard, either orally or in writing, before the final vote by the General Body on the matter. The result of the vote will take place immediately after the Executive Board affirms the vote. Any membership dues will be returned to the expelled member on a pro rata basis.

Article III Meetings

Section 1: The General Body shall meet at least monthly, and the Officers of the Executive Board shall meet bi-weekly in addition to the General Body meetings.

Section 2: All the General Body meetings will be well publicized and will be conducted at reasonable hours and locations. The location and times of the meetings will be the sole responsibility of the President to set. This issue cannot be brought under the scrutiny of the General Body.

Section 3: Quorum at the CCYPD general meetings shall consist of no less than 25% of the total number of voting members of the General Body. No action requiring the approval of the General Body can be completed or take effect unless a quorum is present.

Article IV Membership Dues

Section 1: The Executive Board shall have the authority to set the membership dues. The membership dues shall not exceed \$25 per annum. Members who have not paid their membership dues shall not be eligible to vote.

Article V General Body

Section 1: The General Body will be classified as all members of the CCYPD who have met the requirements of Article II, Section 1. The General Body will be voting members of CCYPD. The General Body will vote on any issue presented before them when a majority of the Executive Board declares it so.

Article VI Executive Board

Section 1: The Officers of the Executive Board (“OEB” or “Officers”) will be the chief policy making body for the chapter.

Section 2: The OEB will have the powers necessary for the proper and legal execution of all duties of the CCYPD.

Section 3: The Officers of the Executive Board will be named in the Chapter Proclamations, which will include the officers’ title, name, address, phone number, and email address.

Section 4: No person may hold more than one office at a time in the CCYPD organization, including appointed offices. However Officers may serve on standing committees upon the approval of the Executive Board.

Section 5: Officers shall serve from January 1 of the year until December 31 of the same year. Any Officers beginning their service in the middle of a term, will still have their terms expire on December 31 of the same year.

Section 6: The five Officers of the Executive Board will be:

1. President
2. Vice-President
3. Secretary/Treasurer
4. Membership Director
5. Communications Director

Section 7: The Officers' duties will be as follows:

1. President
 - a. be the chief executive officer of the CCYPD with all powers necessary and proper which are not prohibited by this Constitution or another governing document or assigned to another officer;
 - b. chair all meetings of the CCYPD Executive Board and General Body;
 - c. have the power to set normal meetings of the Executive Board and General Body and call special meetings;
 - d. have the power to create standing committees upon approval of the Executive Board;
 - e. be responsible for the accepting of funds, and together with the Secretary/Treasurer, have the authority to approve any disbursement of funds under \$100 without seeking Executive Board approval.
2. Vice-President
 - a. assume the office of the President in the event of a vacancy in that office;
 - b. assume the duties of the President in his/her absence;
 - c. be responsible for the overall management of the organizations chapter infrastructure;
 - d. be responsible for managing all fundraising for the organization;
 - e. perform such duties as assigned by the President or the CCYPD Executive Board;
 - f. assist the President in his/her duties;
3. Secretary/Treasurer
 - a. take minutes of all CCYPD meetings;
 - b. keep accurate records of club finances;
 - c. together with the President, have the authority to approve any disbursement of funds under \$100 without seeking Executive Board approval;
 - d. together with the Membership Director, record if each member has paid his/her membership dues.
4. Membership Director
 - a. be responsible for recruiting new members;

- b. maintain the club's membership list, including the name, address, DOB, phone number, and email address of the members of the chapter;
 - c. together with the Secretary/Treasurer, record if each member has paid his/her membership dues.
5. Communications Director
- a. be responsible for the maintenance of the club's website;
 - b. be responsible for issuing CCYPD press releases upon the approval of the Executive Board;
 - c. be responsible for any lobbying on behalf of the club and its platform. Any lobbying must be done in accordance with the club's tax status as recognized by the IRS;
 - d. items a and c may be outsourced to others upon the approval of the Executive Board, however the Communications Director will remain responsible for these items, and will act as the intermediary between the outsource organizations and the Executive Board.

Section 8: Any duties not assigned above can be further delineated in the Chapter Proclamations.

Article VII Elections

Section 1: Elections of officers will be held on the last meeting of the General Body of the calendar year. Announcements of the upcoming elections must be advertised to the General Body at least 30 days before the elections are to take place.

Section 2: The first elections upon formation of the group shall be exempt from Section 1. The YDNV appointed President Pro Tem shall set the date of the first elections.

Article VIII Removal From Office

Section 1: Involuntary resignation is defined as Impeachment. Only elected officers may be subject to impeachment. Procedures for impeachment will be as follows:

1. Any person holding an elected office within the chapter may be impeached if found guilty of inadequately performing his/her duties. The Impeachment must have the support of at least two-thirds (2/3) of the General Body to move forward.
2. The person will be notified of the charges against them no less than 30 days prior to the meeting in which the impeachment will be discussed.

3. The remaining members of the Executive Board (those who have not been charged) will appoint a committee of an odd number with at least 5 persons and name a chairperson to hear testimony of the person or persons charged.
4. The committee will make a recommendation to the General Body on a course of action. The committee must have a minimum of 60% of its members agree to impeachment the officer(s). If the committee recommends impeachment of the person(s) charged, the committee will submit a suggested course of action to the General Body in writing at least 15 days prior to the General Body's vote and the General Body will vote on the course of action (Removal, Removal and Revocation of Membership, Non-Removal Charge, Dismissal of Charges). The General Body must vote in the majority to approve the course of action, otherwise the committee must reconvene and make a new recommendation.
 - a. Removal will be defined as removing an elected officer from office, but allowing them to retain their general membership.
 - b. Removal and Revocation will be defined as removing an elected officer from office, as well as revoking their membership and involvement with the organization.
 - c. A Non-Removal Charge will be defined as charging an elected officer with some wrongdoing, but allowing them to stay in office and maintain their general membership.
 - d. Dismissal of Charges will be defined as the charges being dismissed against the officer(s), with no further action to be taken.
5. In the event of the removal of an elected officer from an office, the remaining OEB will appoint a pro-tem officer to the post, with an election to permanently fill the position within 60 days.

Section 2:

1. Voluntary resignation will be defined as:
 - a. Willful resignation from the Office, or
 - b. Inaction resulting from:
 - i. Missing more than 5 meetings total in one year, or part thereof, of both General Board Meetings and Executive Board Meetings, without explanation or contact with other OEB members, or
 - ii. Missing more than 3 meetings in a row in one year, or part thereof, of both General Board Meetings and Executive Board Meetings, without explanation or contact with other OEB members.
2. In the event of the resignation of an elected officer from an office, the remaining OEB will appoint a pro-tem officer to the post, with an election to permanently fill the position within 60 days.

Article IX Standing Committees

Section 1: Vested in the Executive Board will be the ability to create the necessary standing committees all of which shall have an odd number of members not exceeding seven (7) members, including the Chairperson. A maximum of 1/3 of the members on a standing committee can be a non-voting member, however the Chairperson must be a voting member of CCYPD.

Section 2: Any committees will be named in the Chapter Proclamations, to include the Chairperson of the committee, his/her contact information including email address, and the function of said committee.

Article X Chapter Proclamations

Section 1: The Chapter Proclamations for this organization are to be used in accordance with this constitution, to clarify any portion of this constitution, or to address any issues not adopted by this constitution in the interim to amending the constitution. ANY CHAPTER PROCLAMATIONS WHICH CONTRADICT THIS CONSTITUTION ARE DEEMED UNCONSTITUTIONAL AND THEREFORE ARE UNENFORCEABLE.

Section 2: In the event that the Chapter Proclamations are made available on the internet, the only information provided about persons named in the Chapter Proclamations will be their name and email address. All other information will be redacted on the website. In no event shall any person requiring to be identified in the Chapter Proclamations as per this Constitution have their address and/or phone number disclosed without their express written consent.

Article XI Parliamentary Procedure

Section 1: The official guide for parliamentary procedure shall be the latest available version of "Robert's Rules of Order."

Article XII Amendments to the Constitution

Section 1: These bylaws may be amended by the following procedures:

1. a majority of the Executive Board at two consecutive meetings at least 15 days apart must approve any amendments to this constitution;
2. upon the approval of the Executive Board, the proposed amendments must be brought before the General Body, which

Chapter Proclamations

Executive Board Officers

Effective January 1, 2007 through December 31, 2007:

Position	Contact Information
President	Bonnie Jacobs [address & phone number redacted] president@ccypd.org
Vice President	Nicole Stauffer [address & phone number redacted] vicepresident@ccypd.org
Secretary/Treasurer	Gregory Asplund [address & phone number redacted] sectreas@ccypd.org
Membership Director	Lance Huang [address & phone number redacted] memberdir@ccypd.org
Communications Director	position vacant please contact another board member commdir@ccypd.org

Committees

Committee	Chair's Contact Information	Purpose
Activities Committee	Matthew Dempsey mdempsey@ccypd.org	to coordinate activities for the organization, such as volunteer events, get-togethers, potlucks, etc.

Meetings

3rd Tuesdays of the month. Please check our website, www.ccypd.org, for dates, times and locations.

Next Election

December 2007